



Research Data Management Project Manager: ILIFU Project (Part-time – 3 Year Contract)

eResearch
Research Office

UCT eResearch seeks a competent and experienced research data management project manager with a background and interest in research and big data to join our vibrant eResearch team – and specifically, the ILIFU project team. This position is a specialist research data management role focused on the co-ordination of a defined research data management research project in support of the ILIFU project. ILIFU aims to deliver a shared research data management service as the foundation of an open and collaborative culture of data intensive research and innovation, where both access and visibility of the data and the enhanced reputation of the researcher are identified as key elements of success.

The position is a 20 hour a week grant funded contract appointment for three years, from January 2018 or as soon as possible thereafter to December 2020.

The incumbent will be based in UCT eResearch, seconded to CPUT Libraries for the duration of the project. S/he will serve entities contributing to the project including the Cape Peninsula University of Technology Library (the lead partner), University of Cape Town Libraries, University of the Western Cape Library, Stellenbosch University Library, Sol Plaatjie University Library and the South African Radio Astronomy Observatory (SARAO).

The successful candidate will work with these entities in raising awareness and building a profile for the research data management work of the ILIFU project in establishing and hosting a Tier 2 data node for data-intensive research.

The successful candidate will have an excellent knowledge of research data management best practice, particularly related to academic research. An interest in, and knowledge of the South African higher education sector, research infrastructure and big data would also be an advantage.

Requirements:

- A relevant Masters' degree.
- Extremely good written and verbal English skills.
- At least two years project management experience
- Some experience in basic research data management, data curation, information or knowledge management
- Proven record of writing research reports and related outputs
- Some experience with policy analysis and development
- Proven ability to organise and coordinate multiple tasks while meeting deadlines
- Ability to work independently, as well as part of a team.

The following would be advantageous:

- Knowledge of eResearch, Big Data and Open Science.
- At least five years' experience in a higher education environment

Responsibilities:

- Development and implementation of communications strategies within the research data management project team.
- Co-ordination of research data management project comprising representative of all consortium partners.
- Writing a range of reports resulting from the research outcomes of the project working groups.
- Development and maintenance a project implementation plan to ensure that deliverables are met and are relevant to the ILIFU project.
- Benchmarking communications around ILIFU infrastructure development and RDM support for data-intensive research according to international standards of best practice.

The annual cost of employment for 2017, including benefits, is between R372 626 and R438 382.

To apply, please e-mail the below documents in a **single pdf file** to Ms Vathiswa Mbangi at Recruitment04@uct.ac.za:

- UCT Application Form (download at <http://forms.uct.ac.za/hr201.doc>)
- Cover letter, and
- Curriculum Vitae (CV)
- Three writing samples (one unedited), preferably showing a range of writing styles, topics and mediums.

Telephone: 021 650 3003

Website: www.uct.ac.za/main/research

Reference number: E17276

Closing date: 10 January 2018

Please ensure the title and reference number are indicated in the subject line.

An application which does not comply with the above requirements will be regarded as incomplete. Only shortlisted candidates will be contacted.

UCT is committed to the pursuit of excellence, diversity and redress in achieving its equity targets. Our Employment Equity Policy is available at <http://www.uct.ac.za/downloads/uct.ac.za/about/policies/eepolicy.pdf>

UCT reserves the right not to appoint.