



## NOTES

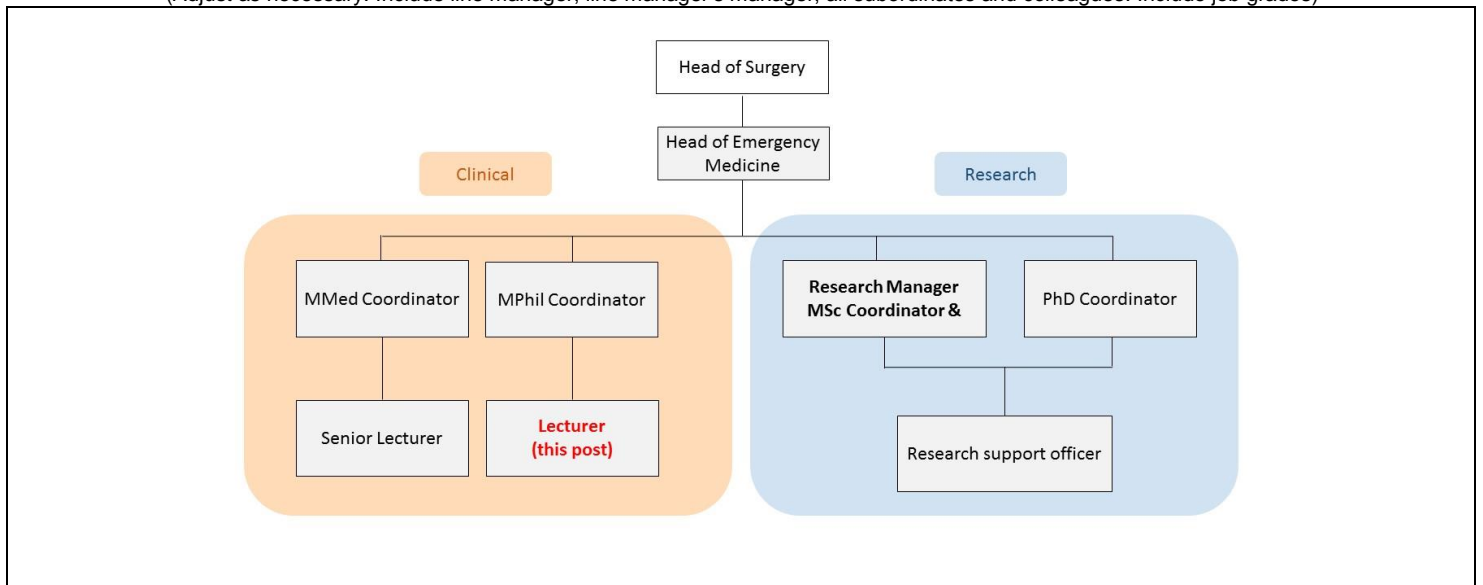
- Forms must be downloaded from the UCT website: <http://www.uct.ac.za/depts/sapweb/forms/forms.htm>
- This form serves as a template for the writing of job descriptions.
- A copy of this form is kept by the line manager and the job holder.

## POSITION DETAILS

Position title	Full-time Lecturer Emergency Medicine
Job title (HR Practitioner to provide)	
Job grade (if known)	Lecturer
Academic faculty / PASS department	Faculty of Health Sciences
Academic department / PASS unit	Surgery
Division / section	Emergency Medicine
Date of compilation	Sept 2018

## ORGANOGRAM

(Adjust as necessary. Include line manager, line manager's manager, all subordinates and colleagues. Include job grades)



## PURPOSE

The main purpose of this position is to assist in strengthening the Division of Emergency Medicine through teaching and research, with a focus on the prehospital components across the platform of programmes offered in the Division.

The incumbent will also be required to train and supervise PG Dip, MPhil, MSc and MMed, postgraduate students and s/he will be expected to conceptualise, lead and execute research projects in the broad discipline of Emergency Medicine.

In addition, the successful candidate will be required to perform administrative functions at Divisional, Departmental, Faculty and University level if needed; as well as functions related to teaching and research projects e.g. convene courses, manage research teams, manage funding of research, monitor operational expenses, write progress reports etc.

**JOB CONTENT**

Key performance areas (4 – 6) (What)		% of time spent	Activities / Objectives / Tasks (How)	Results / Outcomes (Why)	Competencies needed
1	Teaching	25	Teaching to EM registrars during EMS rotation	Increase registrar knowledge and skills, successful student throughput and more positive learning experience during rotation	Bachelor's Degree in Emergency Care Masters Degree in Health Related Field
		15	Development, and teaching on PG Dip in Emergency Care - develop didactic and web-based teaching and learning resources for PG Dip EC students	Course developed and show student throughput and graduation	Experience in teaching at postgraduate level.
2	Supervision of postgraduate students	15	Conceptualize research projects, lead and train postgraduate students to execute their research projects.	To increase the number of Masters graduates within the Division at UCT	Masters degree
			Mentoring of postgraduate students to provide one-on-one support for Masters students; support individual academic, professional and social development	Develop a more resilient postgraduate student pool	Understanding of postgraduate research process.
3	Research	10	Conceptualize, lead and execute research projects related to EM. Publish scientific articles in reputable journals. Raise funds to cover costs of research projects. Attend and present at appropriate conferences.	To develop an academic track record in emergency medicine To increase the Division's academic outputs  Number of publications per year	Masters degree  Evidence of early career research development.
4	Leadership, management and administration	20	Co-ordination of EM registrars during EMS rotation. Develop and co-ordinate didactic and web-based teaching and learning resources for PG Dip EC students of the PG Dip EC  Perform administrative functions at Divisional, Departmental, Faculty and University level, if needed, and related to teaching and research projects (convene courses, manage research teams, manage funding for research, monitor operational expenses, write progress reports etc).	To share responsibility and contribute to the smooth functioning of the Division by leading/managing those undergraduate and postgraduate courses/students assigned to the incumbent by the heads of Department and Division.	Experience in management (of staff and/or research project)

5	Social responsiveness	15	<p>Participate in initiatives to improve Emergency Care across the platform, province wide, country and continent wide.</p> <p>Clinical Work in Cape Town metro</p> <p>To communicate research findings in order to increase public awareness of research relevance.</p>	<p>To translate research findings into improvement of health.</p> <p>Maintain clinical skills and credibility, and during bedside &amp; roadside teaching , as well as improve quality of clinical supervision, increase registrar knowledge and skills and improve prehospital patient care</p>	<p>Participation and involvement at national and international societies, forums and conferences.</p> <p>Registered with HPCSA as Emergency Care Practitioner Advanced Life Support Practitioner 5 years</p>
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**MINIMUM REQUIREMENTS**

Minimum qualifications	Registered with HPCSA as a Emergency Care Practitioner Master's degree
Minimum experience (type and years)	Five years' experience as an Advanced Life Support Practitioner