



Level One, Wernher & Beit Building North, Faculty of Health Sciences
Anzio Road, Observatory, 7925, Cape Town, South Africa

P O BOX 13801, MOWBRAY, 7705, Cape Town, South Africa
(T) +27 021 406 6966 (E) info@hiv-research.org.za
VAT No. 4750185565

RESEARCH NURSE TWO YEAR FIXED TERM CONTRACT GUGULETHU

The Desmond Tutu Health Foundation (DTHF) is a registered non-profit organisation focused on the pursuit of excellence in research, treatment and prevention of HIV and related infections in Southern Africa.

We have fantastic job opportunities across our businesses for talented people wanting to realize their full potential. Could that be you? If so, we invite you to explore the possibility of joining us to play your part in Desmond Tutu Health Foundations' exciting future.

We invite applications for the above-mentioned full time, two-year contract post based at the Gugulethu Research Office (GRO) in Gugulethu, Cape Town. The position is well suited for a nurse who has experience in HIV research.

Requirements:

- Degree or Diploma in Nursing with current SANC registration
- At least 1- 2 years nursing experience
- 1 year experience in a research environment preferable
- Valid driver's license (code 08)
- Knowledge of Good Clinical Practice (GCP) guidelines with current GCP certification preferred
- Knowledge of HIV
- Knowledge of study protocol / regulations
- Willing to work in an ART clinic setting
- Excellent proficiency in MS Office (Word, Excel, PowerPoint, and Internet)
- Excellent verbal, written and interpersonal communication skills
- Fluent in English and isiXhosa
- Client focused
- Ability to work well under pressure and to maintain effectiveness during changing conditions
- Building interpersonal relationships and partnerships
- Able to multitask and be flexible
- Must be able to work independently and within a team
- Excellent administrative skills
Planning and organizing skills
- Detail-oriented
- Problem solving skills
- Work according to high work standards

Advantageous:

- Knowledge of International Council of Harmonisation (ICH)

Responsibilities:

- Manage participants involved in all clinical trials at the GRO
- Completion and Quality Control of study documents – source documents and Case Report Forms for all studies at GRO
- Manage all clinical observations and study procedures – ensure study protocols are followed appropriately (including phlebotomy) for all studies at GRO
- Manage all samples from collection to processing
- Assist ART clinic staff with phlebotomy and other tasks, as required
- Transcribe research data into case report forms as needed
- Coordinate participant study follow-up visits for all studies at GRO
- Manage supply stock – including inventory and ordering as needed for all studies at GRO
- Participate in study meetings and calls as required
- Research Principles – Perform all activities according to Good Clinical Practice Standards
- Perform additional study-related tasks as required by Study Coordinator

Values fit: Passion Innovation Progress Integrity Respect Excellence

To apply, quote Job reference, submit CV, motivation letter with certified copy of highest qualification and details of three (3) current contactable referees to: Attention HR Manager Jobs@hiv-research.org.za by 07 August 2020, Job reference: #DTHF/C014. Incomplete applications will not be considered. Only on-line applications submitted via our jobs portal will be considered.

NB: Only short-listed candidates will be contacted. We are committed to equity in our employment practices. It is our intention to appoint individuals with the aim of meeting our equity objectives.

We reserve the right not to appoint if no suitable candidates are identified.

I understand and accept that, by applying for this role, I authorise Desmond Tutu Health Foundation in its capacity as employer, to access my personal information stored, and to utilise said information for recruitment purposes for this role.

This job may be removed before it expires.

If you have not heard from us within two weeks after the closing date please consider your application as unsuccessful.

Desmond Tutu Health Foundation is a child friendly organisation committed to the protection of children.

For more information about the organization please visit our website at www.desmondtutuhealthfoundation.org.za