



# DIGITAL SCHOLARSHIP SPECIALIST

(Payclass 10)

## DIGITAL LIBRARY SERVICES UCT LIBRARIES

UCT Libraries seeks to appoint a Digital Scholarship Specialist in the Digital Library Services team. The primary purpose of this post is to use technology to support research and online access to the digital scholarship of the university. The incumbent combines traditional scientific, humanities and social science research methodologies with computational techniques to support processes such as data analytics, data/text mining, data modelling, data visualisation, GIS, and text encoding.

### Requirements include:

- Appropriate qualification at NQF Level 8, preferably in IS, IT, or Data Science. (PG Diploma or Honours degree or 4 Year Bachelor's degree or other qualification equivalent to NQF 8):
- 2 years' experience in an academic or research related environment;
- Analytical thinking and problem-solving skills;
- Research support skills;
- Information management skills, such as data analytics, data/text mining, GIS, and text encoding;
- Good interpersonal relationships skills;
- Ability to work independently as well as being a strong team player.

### Responsibilities include:

#### Digital Scholarship

- Supports and makes use of digital methods of inquiry and research;
- Tests and implements new technologies to support digital humanities (DH) across the university;
- Supports the computational analysis of online data sets across the various academic disciplines;
- Collaborates with trans and inter-disciplinary research programs.

#### Digital Collections Support

- Works effectively with colleagues in Digital Library Services;
- Supports researchers in the development of research-led online collections of distinction;
- Supports access to the Universities' digital scholarship produced in all formats.

#### Discovery and Reuse

- Collaborates with Discovery Services to enhance the visibility of digital library collections;
- Keeps up to date with key digital information issues such as: digital copyright, digital curation, digital repositories, and research data management;
- Implements the use of cloud-based tools and services.

#### Scholarly Publishing

- Supports good scholarship in the stewardship of digital collections, data sets and non-data research objects;
- Explores digital scholarship trends as drivers of digital publication.

#### Project Management

- Participates in or manages digital scholarship projects;
- Develops and maintains collaborative relationships across research support units on campus.
- Works independently and collaboratively with colleagues to identify current and emerging digital scholarship projects and to understand and implement strategies to support student and faculty needs.

The annual remuneration package for 2018, including benefits, is negotiable between **R443, 134** and **R521 333**.

**To apply**, please e-mail the below documents in a **single pdf file** to Ms Natasha Khan at [recruitment01@uct.ac.za](mailto:recruitment01@uct.ac.za):

- Application Form (download at <http://forms.uct.ac.za/hr201.doc>)
- Cover letter, and
- Curriculum Vitae (CV)

Please ensure the title and reference number are indicated in the subject line.

An application which does not comply with the above requirements will be regarded as incomplete.

Only shortlisted candidates will be contacted.

Shortlisted candidates will be required to do a presentation for **not** longer than 10 minutes.

**Reference number:** E18472                      **Closing date:** 07 January 2019

UCT is committed to the pursuit of excellence, diversity and redress in achieving its equity targets. Our Employment Equity Policy is available at <http://www.uct.ac.za/downloads/uct.ac.za/about/policies/eepolicy.pdf>.

UCT reserves the right not to appoint.