



CHIEF TECHNICAL OFFICER: UCT TV STUDIO

Centre for Film and Media Studies

Faculty of Humanities

Please note that only applications from suitably qualified members of the permanent and temporary UCT staff will be considered.

The University of Cape Town is the premiere university in Africa with an international reputation for excellence in teaching and research. The Centre for Film and Media Studies offers several practical film and multi-media production courses. The UCT TV Studio provides equipment, facilities, technical support, training and production services to students and other UCT and non-UCT clients. Applications are invited for the post of Chief Technical Officer responsible for the operation of the UCT TV Studio.

Do you have film or video production skills? Have you worked in a multi-camera studio environment? Do you have management or project management experience? Do you have a strong work ethic and like delivering work of a high standard by a set deadline? Do you like working with a diverse group of people in a collaborative and supportive environment? Do you like teaching others and continuously improving your own knowledge? Are you looking for the security of a permanent position, while being able to manage your own work day to reach performance goals and standards set by a line manager? If so, this might be the perfect position for you.

Requirements:

- Diploma or degree in video technology, film production, electronic engineering, project management or field relevant to job description
- At least 5 years professional experience in video, film or studio production
- Experience with multi-camera studio production
- Management or project management experience
- Excellent verbal and written communication skills
- Ability to manage and work collaboratively with others
- Ability to receive instruction and delegate to others
- Strong work ethic and desire to deliver high quality work on time

The following will be advantageous: Teaching experience, desire for continuous learning, experience of working in a diverse team, experience with preparing cost estimates and managing budgets, an understanding of the film and/or television industries and a desire to remain abreast of their technical developments.

Responsibilities:

- Day to day running of UCT TV Studio activities
- Management of UCT TV staff
- Management and upkeep of UCT TV Studio facilities and infrastructure
- Oversight of video and audio production
- Duplications and format conversions

The annual cost of employment, including benefits (*where applicable*), is between R443 134 and R521 333.

To apply, please e-mail the below documents in a **single pdf file** to Mr. Ian Petersen at recruitment02@uct.ac.za:

- UCT Application Form (download at <http://forms.uct.ac.za/hr201.doc>)
- Cover letter,
- List of links to online examples of production work you have been involved with, clearly indicating which role you performed and
- Curriculum Vitae (CV)

Please ensure the title and reference number are indicated in the subject line.

An application which does not comply with the above requirements will be regarded as incomplete. Only shortlisted candidates will be contacted and may be required to undergo a competency test.

Telephone: 021 650 2163

Website: www.hr.uct.ac.za

Reference number: E18483

Closing date: 21 January 2019

UCT is committed to the pursuit of excellence, diversity and redress in achieving its equity targets. Our Employment Equity Policy is available at <http://www.uct.ac.za/downloads/uct.ac.za/about/policies/eepolicy.pdf>. For this post we seek particularly to attract black South African Candidates (i.e. African, Coloured or Indian)

UCT reserves the right not to appoint.