



NOTES

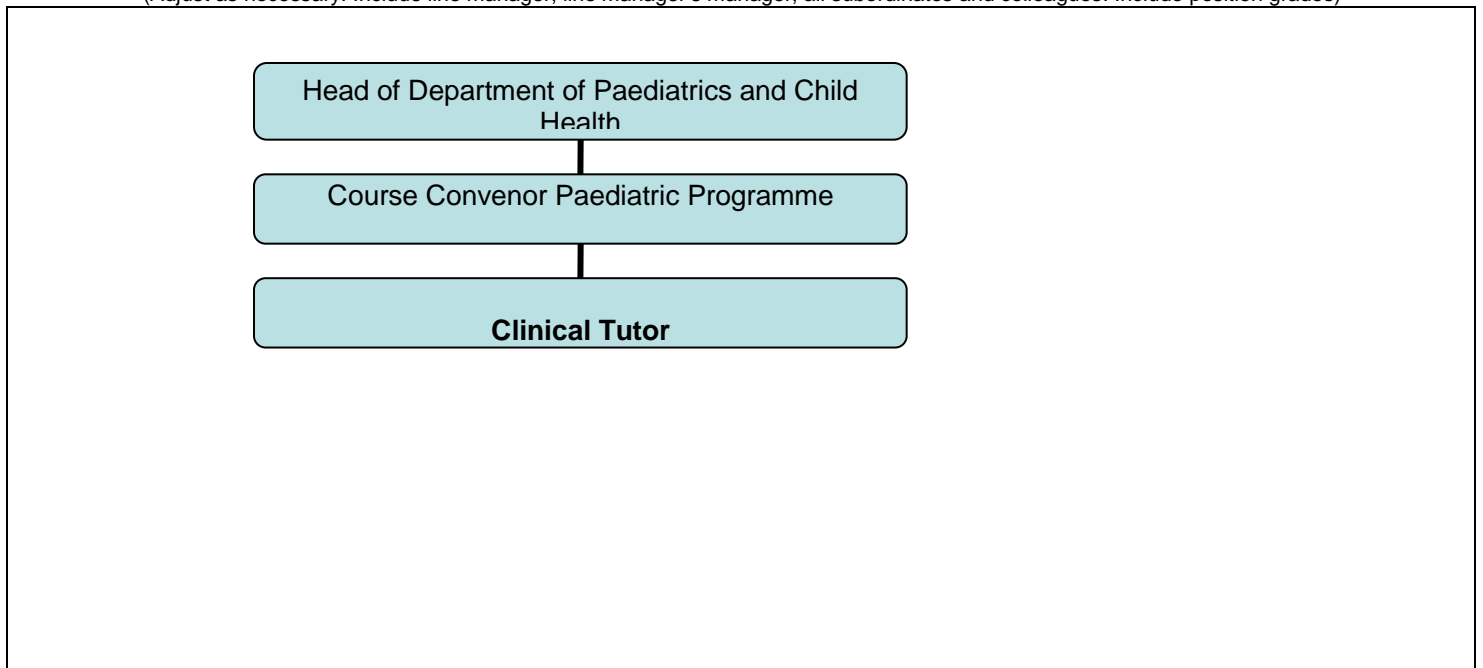
- Forms must be downloaded from the UCT website: <http://forms.uct.ac.za/forms.htm>
- This form serves as a template for the writing of position descriptions.
- A copy of this form is kept by the line manager and the position holder.

POSITION DETAILS

| | | | |
|--|--|-----------------------------|--|
| Position title | Paediatrics clinical tutor | | |
| Job title (HR Practitioner to provide) | | | |
| Position grade (if known) | | Date last graded (if known) | |
| Academic faculty / PASS department | Health Sciences Faculty | | |
| Academic department / PASS unit | Department of Paediatrics and Child Health | | |
| Division / section | Division of Paediatric Medicine | | |
| Date of compilation | | | |

ORGANOGRAM

(Adjust as necessary. Include line manager, line manager's manager, all subordinates and colleagues. Include position grades)



PURPOSE

The main purpose of this position is to provide teaching services in the form of weekly bedside tutorials for primarily but not limited to sixth year medical students completing their paediatrics block. The incumbent will also be expected to participate as a clinical examiner in the end-of-block examinations if required.

CONTENT

| Key performance areas | | % of time spent | Inputs (Responsibilities / activities / processes/ methods used) | Outputs (Expected results) |
|------------------------------|--|------------------------|--|--|
| 1 | Clinical teaching and student assessment | 100% | Providing clinical beside tutorials to undergraduate medical students in their paediatric rotation Participate as an examiner if required in the clinical assessment of student in their end-of-block examination | Aiding students in developing their core knowledge of common paediatric diseases Students gain skills conducting paediatric history-taking and formulating appropriate management plans in a hospital based setting Preparing students for paediatrics clinical examination Examining students on clinical cases in their end-of-block examinations |

MINIMUM REQUIREMENTS

| | | | | |
|--|---|-------|----------------------|-------|
| Minimum qualifications | MBChB with specialisation in paediatric medicine | | | |
| Minimum experience (type and years) | 3 years' experience as a paediatric clinician and teacher | | | |
| Skills | | | | |
| Knowledge | Expertise in paediatrics and broader child health issues | | | |
| Professional registration or license requirements | HPCSA registration as a paediatric specialist | | | |
| Other requirements (If the position requires the handling of cash or finances, other requirements must include 'Honesty to handle cash or finances'.) | | | | |
| Competencies (Refer to UCT Competency Framework) | Competence | Level | Competence | Level |
| | Student service and support | 2 | University awareness | 1 |
| | Professional knowledge and skill | 4 | Formal presentation | 2 |
| | Communication | 2 | Quality commitment | 1 |
| | | | | |

SCOPE OF RESPONSIBILITY

| | |
|---|--|
| Functions responsible for | Providing bedside teaching sessions for undergraduate medical students |
| Amount and kind of supervision received | Support from course convenors |
| Amount and kind of supervision exercised | |
| Decisions which can be made | |
| Decisions which must be referred | |

CONTACTS AND RELATIONSHIPS

| | |
|-----------------|---|
| Internal to UCT | Dr Shamiel Salie (Convener 6 th year Paediatric programme), Prof Andrew Argent (Head of Department of Paediatrics) |
| External to UCT | |