

NOTES

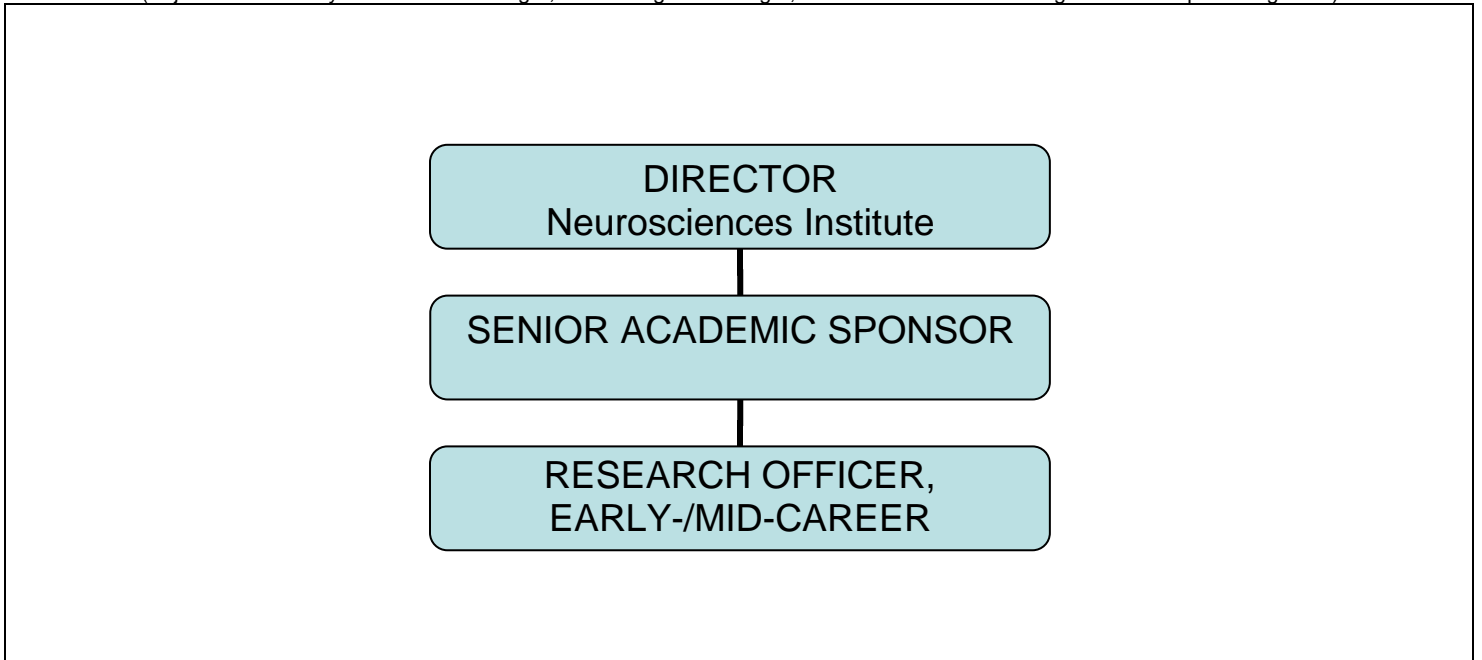
- Forms must be downloaded from the UCT website: <http://forms.uct.ac.za/forms.htm>
- This form serves as a template for the writing of position descriptions.
- A copy of this form is kept by the line manager and the position holder.

POSITION DETAILS

Position title	Research Fellow, Neurosciences Institute Early-/Mid-Career Programme		
Job title (HR Practitioner to provide)			
Position grade (if known)	Lecturer	Date last graded (if known)	
Academic faculty / PASS department	Health Sciences		
Academic department / PASS unit	Neurosciences Institute		
Division / section			
Date of compilation	22 February 2017		

ORGANOGRAM

(Adjust as necessary. Include line manager, line manager's manager, all subordinates and colleagues. Include position grades)



PURPOSE

The main purpose of this position is is to actively and independently participate in all aspects of the research and teaching process

CONTENT

Key performance areas		% of time spent	Inputs (Responsibilities / activities / processes/ methods used)	Outputs (Expected results)
1	Research		<ul style="list-style-type: none"> Plan, design, develop and implement an independent research programme Be responsible for the initiation, development and writing of grant proposals Apply for and secure major national and international ongoing funding for future research projects Contribute to the Neuroscience Institute's research and publication output record Prepare research-related reports Write papers for conference presentations Produce and submit research outcomes/articles to peer-reviewed journals for publication 	<p>RESEARCH PROGRAMME</p> <p>SUBMISSION OF APPLICATIONS FOR FUNDING</p> <p>RESEARCH REPORT CONTRIBUTION</p> <p>PUBLICATIONS IN PEER REVIEWED JOURNALS</p>
2	Teaching and Learning		<ul style="list-style-type: none"> Develop and teach courses in the area of specialization Contribute to the development of a coursework component of the MSc(Neuroscience) Train, supervise and provide mentorship for undergraduate and postgraduate students within the NI and in the Faculty of Health Sciences. 	<p>TEACH SHORT COURSE(S) TO UNDERGRADUATES</p> <p>VISIBLE MENTORSHIP, SUPERVISION / CO-SUPERVISION</p>
3	Leadership, Management and Administration		<ul style="list-style-type: none"> Promote strong national and international partnerships and networks to accomplish research objectives Support and attend research-related meetings, workshops, seminars and conferences and make project-related presentations as appropriate Manage research funds and grants Assist with any other research project activities as may be determined by the NI Director 	<p>RESEARCH COLLABORATIONS PERSUED</p> <p>PRESENT ANNUAL SEMINAR(S)</p> <p>PRESENT ANNUAL CONFERENCE PAPER</p>

MINIMUM REQUIREMENTS

Minimum qualifications	A doctoral degree OR a medical graduate with Masters' degree			
Minimum experience (type and years)	At least 2 years' postdoctoral or postgraduate research training and experience in the Health Sciences respectively.			
Skills				
Knowledge				
Professional registration or license requirements				
Other requirements				
Competencies (Refer to UCT Competency Framework)	Competence	Level	Competence	Level
	Building interpersonal relationships	3	Teamwork / collaboration	3
	Analytical thinking / Problem solving	3	University awareness	2
	Information management	3	Building partnerships	3
	Planning and organizing / work management	3	Conceptual thinking	3
	Strong written and verbal communication skills	3	Project management	3
	Computer literacy and numeracy	2	Conflict management	3
	Scientific writing skills	3	Adaptability/flexibility	3
	Stress tolerance	3	Creativity and innovation	3