



PROGRAMME DIRECTOR: ECONOMICS OF TOBACCO CONTROL PROJECT (2.5 year contract)

Southern Africa Labour and Development Research Unit, School of Economics
Faculty of Commerce

The Economics of Tobacco Control Project, housed in the Southern Africa Labour and Development Research Unit (SALDRU) at the University of Cape Town, is the premier research group in the economics of tobacco control in Africa. It is a Knowledge Hub of the Secretariat of the World Health Organisation's Framework Convention on Tobacco Control (WHO FCTC), focusing on tobacco taxation and the illicit trade in tobacco.

The Knowledge Hub is one of only six worldwide. The Project is in an exciting stage of expansion. With funding made available by Cancer Research UK, the Knowledge Hub would like to appoint a Programme Director (at a Payclass 12 level) on a two and a half year contract, starting 1 December 2017 or as soon as possible thereafter. It is likely that the contract may be extended beyond two and a half years. This is a full-time position.

Requirements:

- A Masters degree in International Relations, Development Studies, Public Policy, or Public Health or a related discipline
- Second-year Economics at the undergraduate level, or sufficient exposure/experience to Economics
- Proven experience at a senior level at managing large academic or policy-oriented projects
- Experience of strategic planning and strategy development
- Strong interest in working in public health
- Engaging personality with the ability to build, manage and maintain strategic relationships across a broad range of stakeholders
- Strong written and oral communication skills
- Demonstrable understanding of the principles of international development and capacity building
- Strength in technical writing and grant/proposal writing
- Willingness to travel extensively

The following will be advantageous:

- Ability to communicate in French
- A PhD in an appropriate discipline
- Understanding of the international Tobacco Control landscape

Responsibilities:

The successful candidate will be the Programme Director of the Knowledge Hub and will be part of a team of economists who focus their research on the economics of tobacco control. The responsibilities of the successful candidate would include:

- Working together with the Principal Investigator of the Economics of Tobacco Control Project in developing and implementing the strategy of the Knowledge Hub
- Effectively leading a small team of professionals and support staff
- Building and managing relationships with major stakeholders in tobacco control (e.g. international organisations, funders and other academic institutions and Knowledge Hubs), including the development of a framework for ongoing learning and collaboration with other Knowledge Hubs
- Working with the WHO FCTC Secretariat to create demand for the work performed by the Knowledge Hub
- Compiling the budget in consultation with the PI of the Project and ensuring that expenditures are effective and within budget
- Organising and coordinating delivery of tobacco taxation workshops and in-country technical assistance, in consultation with colleagues in the ETC Project and other stakeholders
- Proactively continuing engagements and communications with workshop delegates post-workshops, in order to develop in-country technical capacity and political will
- Representing and promoting the Knowledge Hub at meetings and conferences
- Designing and implementing a M&E framework, including regular reporting of activities to the funder and the WHO FCTC Secretariat
- Managing and overseeing the media and communications strategy for the Knowledge Hub

The annual cost of employment for 2017, including benefits, is between **R698 673** and **R821 968**.

For further information about the position, the remuneration package and about living in Cape Town, please contact Professor van Walbeek at cornelis.vanwalbeek@uct.ac.za.

To apply, please e-mail the below documents in a **single pdf file (max size 10Mb)** to Ms Vathiswa Mbangi at recruitment03@uct.ac.za:

- UCT Application Form (download at <http://forms.uct.ac.za/hr201.doc>);
- Letter of Motivation; and
- Curriculum Vitae (CV);

An application which does not comply with the above requirements will be regarded as incomplete. The application should include at least three names and email addresses of contactable referees. Shortlisted candidates will be required to undergo competency assessments.

Telephone: (021) 650 3003
Reference number: E17212

Website: <http://tobaccoecon.uct.ac.za/>
Closing date: 2 October 2017

UCT is committed to the pursuit of excellence, diversity and redress in achieving its equity targets. Our Employment Equity Policy is available at www.uct.ac.za/downloads/uct.ac.za/about/policies/eepolicy.pdf.

UCT reserves the right not to appoint.