



BARTENDER x 8 – Ad hoc Basis

BAXTER THEATRE CENTRE Baxter Bar



The Baxter Theatre Centre seeks to appoint six (8) Bartenders/Barristers on an ad-hoc basis for appointment commencing 30 May 2018. The successful candidates will assist with barista duties and provide excellent customer service to the Baxter's patrons.

Requirements:

- A matric certificate or an equivalent qualification (NQF4 level).
- A friendly disposition coupled with sound interpersonal and communication skills (verbal and written).
- Fluency in English and at least one other official language.
- The ability to work well under pressure, both as part of a team and independently.
- Alertness and the ability to think quickly in an emergency.
- A strong sense of customer service.
- Electronic Point of Sale experience.

Advantageous:

- A year's work experience preferably in either the hospitality or the retail industry would be an advantage.

Duties and Responsibilities:

- To deliver friendly, efficient customer service to patrons and staff at the Baxter Theatre Centre at all times.
- Controlling and accounting for stock.
- To serve beverages, both alcoholic and non-alcoholic drinks, quickly and efficiently.
- Processing orders and sales on the electronic point of sale system.
- Assisting, maintaining and cleaning the bar equipment and service areas.
- Adhering at all times to the *Liquor Act* of the Western Cape.
- Reconciling day-end sales and cash transactions.
- Adhering to the standard code of conduct of the Baxter Theatre Bar.

The rate of pay per hour is **R38.10**

To apply, please e-mail the below documents in a **single pdf file** to Mr Hubert Rumble at

hubert.rumble@uct.ac.za and Alexander Petersen alexander.petersen@uct.ac.za

- UCT Application Form (download at <http://forms.uct.ac.za/hr201.doc>)
- Cover letter, and
- Curriculum Vitae (CV)

Please ensure the title and reference number are indicated in the subject line.

An application which does not comply with the above requirements will be regarded as incomplete. Only shortlisted candidates will be contacted and may be required to undergo a competency test.

Telephone: 021 685 7880 / 021 680 3986 **Website:** <http://www.baxter.co.za/>

Reference number: E80509 **Closing date:** 20 May 2018

UCT is committed to the pursuit of excellence, diversity and redress in achieving its equity targets. Our Employment Equity Policy is available at <http://www.uct.ac.za/downloads/uct.ac.za/about/policies/eepolicy.pdf>

UCT reserves the right not to appoint.